

PACIFIC FUND GRANT APPLICATION

Department of Speech-Language Pathology

(For research, travel to professional conferences, national/state professional association dues)

Please see back page for requirements

Name:
Address:
Phone:
Email:
UOP ID: 988

Project Description: _____

Objective (Summarize the purpose for your research or conference attendance).

Estimated Expenses OR Proposed Budget:

Are you seeking other grant/university funds to support this same objective? Give specifics (From whom; how much financial assistance):

Signatures:
Requesting Student _____ Date _____
Supporting Faculty Member _____ Date _____
Chair, Speech-Language Pathology _____ Date _____

Department of Speech-Language Pathology

Pacific Fund Grant Guidelines

Please read carefully

A call for proposals for Pacific Fund Grants will go out two times per year in the first part of each semester. A deadline will be given for applications to be submitted. The Benerd School of Education Resource Committee will then meet to review applications and make award decisions. The Dean of the School of Education will review and approve the committee's suggestions. Award letters will then be sent to award recipients.

For conferences, evidence of your attendance and/or participation is required with your application. Original evidence includes an invitation to present a paper or poster at a conference; registration receipts; conference flyer – some kind of verification regarding the conference or workshop you are attending. Date and location MUST be noted.

Must be full-time Undergraduate Speech-Language Pathology Undergraduate Student

For research projects or travel grants to present research, students must have the application signed by a supporting faculty member.

Each student may only receive one award per academic year (but may apply for more than one per year). Awards will range from \$100 to \$1,000. The department may decide to award more or less than the \$100 to \$1,000 range for special proposals.

Students will be asked to give information for possible use in articles in various Pacific publications.

Students can only be reimbursed for expenses after the travel and/or project is complete.

If you receive notice that you are awarded funds; the above and below guidelines apply:

To receive your award, please submit the following (*within ten days of returning or purchasing*) to Kristen Hernandez, department administrative assistant:

- a *Reimbursement Request for Authorized Travel Expenses* (please complete and sign the attached pink form) and/or a *Reimbursement Request for Misc Expenses* form (please complete and sign the attached yellow form)
- Original, itemized receipts (receipts with credit card totals only are not accepted)
- A short written statement (both hard copy and electronic) highlighting how your experience furthered your education and impacted your life or the lives of others.